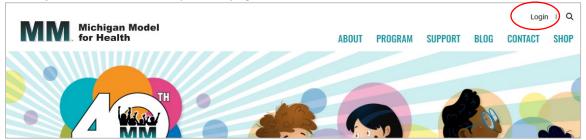


This document provides instructions on how to log into the Michigan Model For Health™ website (MMH Portal) area for Teachers, Educators, and Digital License Managers.

#### **Portal Login Instructions:**

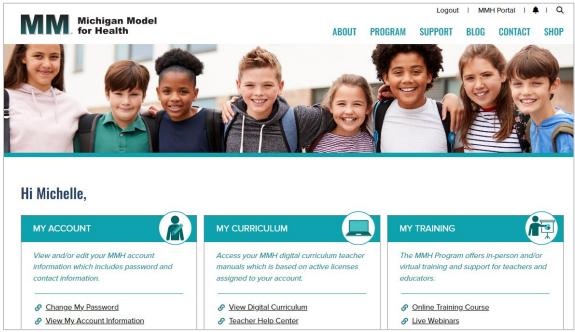
- 1) Go to <a href="https://michiganmodelforhealth.org">https://michiganmodelforhealth.org</a>
- 2) Click the Login menu link at the top of the page.



3) Enter your *Username* and *Password* and then click the **Log In** button.



4) After you login, the **MMH Portal** page displays all the appropriate links and resources depending on your system access level.





### **Access to MMH Training** (Educators and Digital License Managers Only)

To view the interactive and self-paced MMH online training course for educators, click the *Online Training Course* link from the **MMH Portal** page within the **My Training** box.

The MMH Program offers live webinars on a variety of timely and relevant topics. Click the *Live Webinars* link for upcoming events.

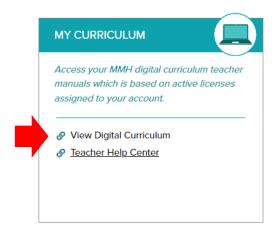
Educators and Digital License Managers can submit the *Request Instructor-led Training* form to receive additional MMH training and implementation support.





# **Access to Digital Curriculum** (Educators With Active Licenses Only)

To view the MMH digital curriculum, click the *View Digital Curriculum* link from the **MMH Portal** page within the **My Curriculum** box. From the **My Curriculum** page, click the appropriate grade level button for the digital curriculum license(s) that you have access to.



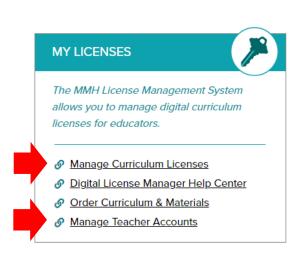


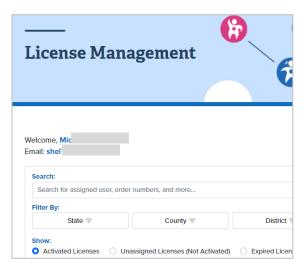


# Access to Digital License Management System (Digital License Managers Only)

To access the MMH Digital License Management System, click the *Manage Curriculum Licenses* link from the **MMH Portal** page within the **My Licenses** box. From the **License Management** page, conduct a search to find a license, run reports and/or assign digital licenses to teachers.

License Managers can click the Manage Teacher Accounts link to view, add or edit teacher accounts.

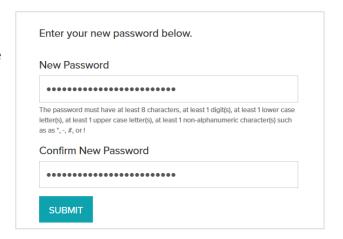




#### First-Time System Users Set a New Password

When system users access the MMH website for the first time, they might be prompted to change their password for security purposes. Type in your new password into the *New Password* and *Confirm New* Password fields and click the **Submit** button.

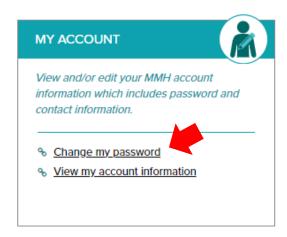
Note: The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as \*, -, #, or !.

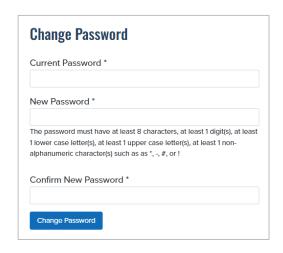




### **Changing a Password:**

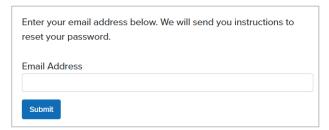
To change your password while logged into the MMH website, click on the *Change My Password* link from the **MMH Portal** page within the **My Account** box. From the **My Account** page, enter your *Current Password* and then enter your new password in the *New Password* and *Confirm New Password* fields. Click the **Change Password** button.

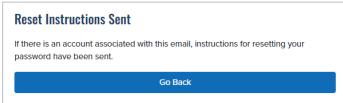




### **Password Reset Option:**

If you forget your password or want to change your password, you can reset your password using the *Forgot Password* link on the <u>Login</u> page Enter your email address and click the <u>Submit</u> button. A forgot password email notification will be emailed to you if your email is registered in the system. Please check your spam or junk folder if you do not receive the email within a few minutes.





# **Program Support:**

Michigan	Nationwide
Contact your Regional School Health Coordinator	Contact the Michigan Model for Health Clearinghouse at
<u>https://mishca.org/who</u>	support@michiganmodelforhealth.org